



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

5 May 2006

MEMORANDUM FOR NATIONAL BOARD

FROM: HQ CAP/CC

SUBJECT: Corporate Missions

1. Corporate missions may be conducted to assist state and local (but not federal) government agencies when properly approved by a corporate officer, typically the wing commander. However, there are various criteria that must be considered when determining which missions may be conducted with CAP corporate status.
2. CAP's aircraft, vehicles and other resources are provided by funding obtained through the Air Force. The use of this federally provided equipment for corporate missions must comply with the United States Code. Additionally, the Federal Aviation Regulations (FARs) have a significant impact on how CAP can perform these missions especially when customers reimburse CAP volunteers for mission expenses. All wing commanders and other corporate officers who approve corporate missions should contact the NOC for a review of the legality and appropriateness of the proposed corporate mission. The NOC will thoroughly evaluate the mission objectives and the associated risks involved prior to recommending it be conducted as a corporate mission. Corporate missions approved through the NOC will be assigned a Web Mission Information Reporting System (WMIRS) generated corporate mission number. Normal customer requests should be in writing and may be submitted directly to the NOC or relayed to the NOC by the wing. Emergency requests for C911 mission support may be verbal but should be followed by written confirmation as soon as possible.
3. Please be aware that the recent improvements to WMIRS give the NOC a more robust report generating capability. If you, or your staff, have a need for specific mission information pertaining to your wing, advise the NOC of your requirements and they probably will be able to help you. For example, if you do a lot of flying for a customer and you need to produce a billing statement that includes itemized flight hours and fuel expenses, the NOC can provide you a custom report with that information.
4. Additionally, AFI 10-2701, Organization and Function of the Civil Air Patrol, states that CAP may not use aircraft or other equipment with "USAF," "USAF Auxiliary," "US Air Force" or similar markings to engage in law enforcement activities without the approval of the USAF/XO. Please note this is the HQ USAF Deputy Chief of Staff for Plans and Operations at the Pentagon and not the CAP-USAF/XO. Therefore, all corporate missions providing any assistance to law enforcement agencies must be submitted to the NOC for review by CAP-USAF prior to being forwarded to HQ USAF.
5. Please remember that when executing corporate missions, CAP is not functioning as the Air Force Auxiliary and, when in discussions with customers, we should be careful to only represent ourselves as the CAP. If you have any questions, please contact the NOC at (888) 211-1812 or opscenter@cap.gov.

A handwritten signature in dark ink, appearing to read 'Antonio J. Pineda'.

ANTONIO J. PINEDA
Major General, CAP
Commander

cc:
HQ CAP/EX/XP/MD/DO/GC/IT/LG/EXI/NOC
CAP Operations Committee
HQ CAP-USAF/CC/CV/XO/IG/JA
CAP-USAF LR/CCs
State Directors